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Governance and Operating Guidelines of AIMRC Artificial Intelligence Multidisciplinary Research Center of the University of Urbino

June 2026

1. Purpose and Scope

1.1 This document describes the internal management model and the related regulations adopted by the Artificial Intelligence Multidisciplinary Research Center (hereinafter “AIMRC” or the “Center”) pursuant to the Implementing Guidelines for University Research Centers in force as of 12 March 2026.

1.2 Compliance with these regulations is required of both tenured academic staff affiliated with AIMRC pursuant to Article 4.1 of the Implementing Guidelines for University Research Centers (“Affiliates”) and research personnel and equivalent figures participating in AIMRC activities pursuant to Article 4.2 of the same Guidelines (“Participants”).

1.3 For the purposes of this document, projects, studies, third-party activities, initiatives and outputs concerning Artificial Intelligence, or explicitly characterized by the use of Artificial Intelligence, are considered to fall within AIMRC’s remit.

2. Shared Objectives

2.1 Affiliates and Participants acknowledge the importance of interdisciplinary dialogue and multidisciplinary approaches in the field of Artificial Intelligence.

2.2 Affiliates and Participants acknowledge that membership in AIMRC is intended to foster interdisciplinary integration, optimize resources, strengthen the quality, prestige, visibility and impact of the University in the field of Artificial Intelligence, and support coordinated research, dissemination and knowledge valorization activities.

2.3 Affiliates and Participants acknowledge that these objectives are consistent with and instrumental to achieving the strategic objectives of the University and of their respective Departments.



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3. Affiliation and Participation in AIMRC

3.1 AIMRC is open to faculty members and research personnel who formally request affiliation, meet the requirements established by the University regulations and declare adherence to these regulations.

3.2 Requests for affiliation by tenured academic staff shall be addressed to the Director of the Center according to Annex 1 and processed through the applicant's Department.

3.3 Requests for participation by doctoral candidates, research personnel or equivalent figures shall be addressed to the Director according to Annex 2 and processed through the applicant's Department.

3.4 Participation is valid for the duration of the participant's relationship with the University at the time of application.

3.5 Affiliates and Participants shall inform the administrative host Department and the Director of any early termination or extension of the role under which they joined the Center.

3.6 Affiliates and Participants may withdraw from the Center by notifying their Department, the administrative host Department and the Director.

4. Governance of the Center

4.1 Director. The Center is directed by the Scientific Coordinator ("Director"), appointed by resolution of the Councils of the Departments that proposed the establishment of the Center.

4.2 Steering Committee. The Center is supported by a Steering Committee composed of the Director (Chair), Department representatives and one student representative. The Committee advises on expenditure planning, amendments to the regulations, the composition of the Scientific Committee and Advisory Committee, and the initiatives of the Center.

4.3 Advisory Committee. The Center is supported by an external Advisory Committee composed of distinguished individuals with diverse expertise, experience and interests. It meets at least once a year to review the Center's activities and provide guidance regarding opportunities, needs, societal impact and reputation.



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4.4 Scientific Committee. The Center has a Scientific Committee composed of the Director (Chair), Department representatives and additional Affiliates selected to represent disciplinary areas, expertise and experience relevant to the Center's objectives. The Committee advises on the Center's research directions.

4.5 General Assembly. The General Assembly includes all Affiliates and Participants. It is convened annually by the Director to present the annual activity report and expenditure report and to collect ideas and proposals for planning future actions and expenditures.

5. Research Facilities and Equipment

5.1 The Center does not directly manage research facilities or equipment and operates through the administrative host Department and affiliated personnel.

5.2 Research facilities where two or more Affiliates or Participants regularly operate may be recognized as "AIMRC Research Facilities" according to the procedures established in the regulations.

5.3 Equipment regularly used by Affiliates or Participants for AIMRC-related research may be recognized as "Research Equipment Used by AIMRC" according to the procedures established in the regulations.

Such recognition does not affect ownership or management but allows AIMRC identification and inclusion in AIMRC inventories and communications.

6. Operational Activities

6.1 Interdisciplinary dialogue and knowledge exchange: AIMRC promotes internal meetings and public events devoted to scientific and outreach themes related to Artificial Intelligence.

6.2 Scientific publications and research outputs: Affiliates and Participants are encouraged to indicate their affiliation or participation in AIMRC in publications and research outputs falling within the Center's remit.

6.3 Research projects: AIMRC promotes and participates in research projects through its Affiliates and Participants and encourages explicit reference to AIMRC where appropriate.



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6.4 Third-party activities: AIMRC promotes and participates in commissioned research and consultancy activities related to its areas of competence.

6.5 Knowledge valorization, dissemination and outreach: AIMRC promotes and supports dissemination and outreach initiatives and may grant non-financial patronage and authorization to use the Center's name and logo.

6.6 Collaboration agreements: AIMRC encourages agreements with institutions, research centers and public or private organizations pursuing common objectives.

6.7 Expressions of interest: AIMRC collects expressions of interest from stakeholders wishing to receive updates, participate in consultations or contribute perspectives and needs.

6.8 PhD projects: Doctoral candidates may request inclusion of their projects among AIMRC PhD projects.

6.9 Internships and theses: Affiliates and Participants may request inclusion of internships and theses among AIMRC initiatives.

7. Individual Contribution

7.1 Affiliates and Participants contribute through their expertise, skills, experience, ideas, projects, relationships and willingness to engage in interdisciplinary dialogue and knowledge exchange.

7.2 They contribute by proposing, coordinating or participating in the activities described in Section 6.

7.3 Affiliates and Participants shall provide their institutional email address for communications.

7.4 They shall cooperate in data collection and monitoring activities required for quality assurance purposes.

7.5 They shall respond in a timely manner to requests for information concerning AIMRC competencies, activities and experience mapping.



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8. Use of the Name and Logo

8.1 The official English name of the Center is “Artificial Intelligence Multidisciplinary Research Center” and its acronym is “AIMRC”. Since the acronym already includes the words “Research Center”, it should not be redundantly combined with them except when used as part of the full official name. “AIM Research Center” is also acceptable.

8.2 The visual identity and logo usage guidelines are communicated to Affiliates and Participants.

8.3 Affiliates may use the Center’s name and logo together with those of the University and their Department in accordance with these regulations.

8.4 Participants may not use the Center’s name and logo as an institutional affiliation but may indicate their participation in the Center.

8.5 Affiliates and Participants shall comply with any specific rules governing the use of AIMRC’s name and logo in relation to particular activities.

8.6 The official contacts of the Center are aimrc@uniurb.it and aimrc.uniurb.it.

Annex 1 – Request for Affiliation

For internal use only

Annex 2 – Request for Participation

For internal use only